

How to upload an Impatica Presentation or SoftChalk Activity (learning object package) to Blackboard

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From within your Blackboard course site, click the *Course Documents* button.

Click the *Edit View* link in the top right corner – to go into *edit mode*.

To add an Impatica presentation or a SoftChalk activity, Click the *Item* button.

An *add item screen* will appear.

Type a name in the *Name field*.

Scroll down to the *content area*.

Click the *browse* button.

Browse to the zip file that contains your presentation or SoftChalk activity.

Click *open*.

Name the link to the file.

Under *special action* choose: *Unpackage this file*.

Scroll down and click the *submit* button.

Once you click submit, you will be asked for an *entry point* to the package. For a presentation choose the html page; for a SoftChalk activity, choose the html page that is named the same as you zip file.

Below the entry point there is a line that says *launch in new window*. Make sure that the *yes* is *checked*.

Click *submit* and then *ok*. You have just uploaded your learning object package.